

Sociology Network Home Folder Content Rules:

All authorized department users are assigned a network home folder on the departmental server. It is accessible as a mapped network drive (Z:) - Your_JHED_ID on Server_Name\Home\$.

This home space is backed up nightly so please be considerate of its use.

The following rules should be observed at all times:

- You are NOT allowed to keep any music or video files, or personal picture archives on any of the lab machines including the home folders. No installers, games or applications of any kind either. If such are discovered you may lose the privilege to use protected storage space at all.
- Check your home folder regularly and delete any content that does not belong there - you WILL lose access to your folder if such content is found on the server!
- If you need a lot of space for personal files/data consider purchasing an external USB hard drive or Keychain/Thumb drive.
- The home folders are for school and research related materials ONLY and should not exceed 1GB. If you need more space for a specific project please e-mail [Nina Agopian](#) and depending on availability you will be assigned one.
- If you are graduating or withdrawing from the Department all files will be kept for no more than 6 months after that. It will be helpful if you could take some time and remove all personal files from the lab servers before you leave.